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<b>PART B:</b>	<b>RECOMMENDATIONS TO COUNCIL</b>
<b>REPORT TO:</b>	<b>POLICY AND RESOURCES COMMITTEE</b>
<b>DATE:</b>	<b>21 SEPTEMBER 2017</b>
<b>REPORT OF THE:</b>	<b>RESOURCES AND ENABLING SERVICES LEAD (S151)</b>
<b>TITLE OF REPORT:</b>	<b>FINAL REPORT - SCRUTINY REVIEW OF MEETING START TIMES AND MANAGEMENT OF MEETINGS</b>
<b>WARDS AFFECTED:</b>	<b>ALL</b>

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## **EXECUTIVE SUMMARY**

### **1.0 PURPOSE OF REPORT**

- 1.1 This report presents the final report of the scrutiny review on meeting start times and management of meetings for consideration by the Policy and Resources Committee.

### **2.0 RECOMMENDATION(S)**

- 2.1 The Policy and Resources Committee are asked to consider the final report from the Overview and Scrutiny Committee and then make recommendations to Council.

### **3.0 REASON FOR RECOMMENDATION(S)**

- 3.1 To consider the findings from the scrutiny review.

### **4.0 SIGNIFICANT RISKS**

- 4.1 Any risks identified and discussed as part of the review are included in the findings in the main report.

### **5.0 POLICY CONTEXT AND CONSULTATION**

- 5.1 At the time of the review links were made to the corporate aim "to transform the Council" and the strategic objectives "to know our communities and meet their needs" and "to develop the leadership, capacity and capability to deliver future improvements".

## **REPORT**

### **6.0 REPORT DETAILS**

- 6.1 The meeting of Full Council on 8 December 2016 resolved that the Overview and Scrutiny Committee carry out a review of meeting start times.
- 6.2 The meeting of Full Council on 21 February 2017 resolved that the remit of this review be broadened to cover the efficient management of meetings of Full Council.
- 6.3 The scrutiny review has now been completed and the final report is presented to the Committee for consideration.
- 6.4 The Overview and Scrutiny Committee recognise that the Policy and Resources Committee may decide to refer this report to either the Corporate Peer Challenge Improvement Plan Working Party or the Constitution Review Working Party but request that timely consideration is given to the report whatever route is selected for its consideration.

## **7.0 IMPLICATIONS**

- 7.1 The following implications have been identified:
- a) Financial  
There are no direct financial implications arising from the review.
  - b) Legal  
There are no legal implications arising from the review.
  - c) Other (Equalities, Staffing, Planning, Health & Safety, Environmental, Crime & Disorder)  
There are no other implications arising from the review. An equality impact assessment has been conducted in relation to meeting start times.

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### **Background Papers:**

Minutes of Full Council on 8 December 2016 and 21 February 2017  
Minutes of Overview and Scrutiny Committee on 16 February 2017, 30 March 2017, 20 April 2017 and 22 June 2017

**Background Papers are available for inspection at:**  
[www.ryedale.gov.uk](http://www.ryedale.gov.uk)